

To expedite your claim, kindly forward all claim documents listed below:

1. Certified copy of the official death certificate issued by the Department of Home Affairs.
 2. Certified copy of the claimant/beneficiary's ID or smart card (certified copies of both sides of the card are required.)
 3. Certified copy of the deceased's ID or smart card (certified copies of both sides of the card are required).
 4. If the main member is deceased and not a South African Citizen, a passport and working visa permit are required.
 5. A completed BI/DHA-1663 form (all 3 pages are required - when requested)
 6. A completed BI/DHA-1680 form (if the deceased died at home)
 7. Copy of the claimant's most recent stamped bank statement, showing banking details, not older than 3 months.
 8. A Medical report for stillborn child.
 9. A copy of the police report or accidental report if death was due to unnatural causes.
 10. Official confirmation of registration as a full time student from a registered tertiary institution or medical report confirming disability of a dependent child, if the deceased assured life is between the ages of 22 (twenty two) and 26 (twenty six) years of age.
- Additional documentation may be requested to assess the claim.

A. Details of claimant/beneficiary

Claimant/Beneficiary's Employer _____	Occupation _____
Title _____	Initials _____ Gender <input type="checkbox"/> M <input type="checkbox"/> F
Full names _____	Surname _____
Source of funds/Income _____	Nationality _____
Date of birth _____	ID/passport number _____
Country of birth _____	Country of residence _____
Email _____	Cellphone number _____
Physical/Postal address _____	
City/Town _____	Code _____

B. Details of the deceased

Surname _____	Title and initials _____
Full names _____	Passport / ID number _____
Date of birth _____ Y Y Y Y / M M / D D	Date of death _____ Y Y Y Y / M M / D D
Cause of death _____	Relationship to claimant _____

D. Settlement of benefit

Name of account holder _____	Email address _____
ID/Passport number _____	Nationality _____
Source of funds/Income _____	Country of residence _____
Occupation _____	Country of birth _____
Monthly premium _____	Branch code _____
Name of bank _____	Relationship _____
Branch name _____	
Account number _____	
Account type <input type="checkbox"/> Current (Cheque) <input type="checkbox"/> Savings <input type="checkbox"/> Transmission <input type="checkbox"/> Other (Please specify) _____	
Signature of claimant/beneficiary _____	Date _____ Y Y Y Y / M M / D D

E. Declaration by claimant

I, the abovementioned claimant / beneficiary, acknowledge and accept that by signing this discharge form that the total and absolute liability of Sanlam will be limited to payment of the insured amount claimed under the policy and that such payment will relieve Sanlam of any further liability hereunder.

I, _____ (Name & Surname) give authority to Sanlam to pay the benefits to _____ (Recipient's name) in the amount of

R _____ (Rand & cents)

Signature of claimant/beneficiary

Date

F. Employer details

Name of employee _____ Name of scheme _____

Contact Person _____ Telephone number _____

Fax number _____ Email _____

G. Declaration by employer

Signature of authorised person

Date

Designation of authorised person

Company stamp

H. Contact us

Physical address Sanlam Business Park, 9 West Street, Houghton, 2198
Postal address PO Box 1941, Houghton, 2041, South Africa
Email GBGAPClaims@sanlamsky.co.za
Telephone 086 123 5433
Fax 011 388 5130

I. PROTECTION OF PERSONAL INFORMATION (“POPIA”) DECLARATION

Sanlam Developing Markets Limited (“SDM”), a subsidiary of Sanlam Life Insurance Limited (“Sanlam Life”) will process and protect your personal information as required by all relevant laws including the Protection of Personal Information Act, 4 of 2013 (POPIA).

Such personal information may include, but not be limited to, your current wellness, medical history, finances and other details required by the application form/agreement.

The provision of information required by this application form/agreement is mandatory and Sanlam Life cannot make our products or services available to you without it.

We shall process your personal information (and may share with our service providers, data bureaus and business units and companies* which are part of the Sanlam Group) to:

- conclude and administer this application, which may include underwriting.
- allow for the collection of payments.
- assess and process claims, and to do any mandatory checks.
- comply with all legal and regulatory requirements, including industry codes of conduct.
- prevent loss, fraud.
- share with intermediaries appointed as official intermediaries or that have your written approval, so that they can provide you with financial advice and/or intermediary services.
- administer your membership to a loyalty/rewards/wellness or benefit programme.
- share with external benefit providers which are not part of the Sanlam Group to provide you with benefits which stem from your membership to a loyalty/rewards/wellness or benefit programme.
- share with bureaus to enhance and enrich our understanding of our customer base
- execute the Sanlam Group's strategic initiatives
- share with other entities in the Sanlam Group, so that we can market our financial products and services which we deem similar, with the aim of offering you the opportunity to take up some of the financial products to fulfil your needs, provided that you have not objected to receiving such marketing
- conduct market research from time to time via email, telephone, or other means (for example, invite you to events)
- share your personal information with third parties if there is a legitimate reason to do so
- include further purposes compatible with the above.

For more information about how your personal information is processed, analysed, and stored, please visit our privacy notice at www.sanlam.co.za.

Further processing and storage may require that we send your personal information to service providers outside of the Republic of South Africa on SDM's behalf. Unless we have a binding agreement with the service provider which ensures that it effectively adheres to the principles for processing of information in accordance with POPIA, we will not send your personal information to a country that does not have substantially similar laws to that of the Republic of South Africa which provide for the protection of personal information.

Prior to giving SDM a minor child's personal information, I understand that SDM may require additional information to confirm that I am authorised to provide the child's information. By providing the personal information, I consent to SDM collecting and processing the child's information in my capacity as the child's competent person.

For information on how to:

- access or request a copy of your personal information processed by us.
- ask for an update and/or correction of your personal information,

**please consult our manual published in terms of the Promotion of Access to Information Act, 2002 (PAIA) available on our website (www.sanlam.co.za)-
By completing and submitting this application form/agreement, you:**

- agree that SDM (including its various business divisions) may process your personal information for direct marketing purposes, including by contacting you telephonically to market financial products and services to you with the aim of affording you an opportunity to taking up some of the financial products to fulfil your needs; and
- consent to SDM sharing your contact details with other companies which are part of the Sanlam Group for purposes of direct marketing and contacting you telephonically to market financial products and services to you.

Opting-out of direct marketing:

Due to you being a client of SDM, we may provide you with information (incl. marketing information) about our similar financial products and other services, which may include text messages, emails, and the like. Should you not wish to receive marketing or advertising information from us, please contact SDM Customer Care Centre at: 0800 00 6838 to Opt-out. Where you choose to exercise your right to opt out of direct marketing, please allow up to 21 days for SDM to effect that change.

Objection from processing your personal information:

You may withdraw your consent to sharing of contact details and any other personal information with Sanlam Group companies at any time by contacting SDM Customer Care Centre on email on info@sanlamsky.co.za. Should you wish to object/withdraw from SDM processing your personal information, please note that cover in terms of the Policy may terminate as the processing of the personal information is material to servicing the Policy. Once I withdraw my consent, I understand that SDM is still obliged under applicable legislation to keep the information for at least 5 years after termination of the business relationship between SDM and myself.

Signature of claimant/beneficiary

Y Y Y Y / M M / D D
Date

